



Blanchelande College

Blanchelande College Appointment of Teacher of Music For September 2019 (or sooner)

The College

Blanchelande College – in Guernsey, the Channel Islands – is a co-educational Catholic independent school for pupils aged 4 to 16. The College educates over 375 pupils, of whom approximately one third are Catholic. Blanchelande's Catholic mission and identity, understood and supported by all staff, are at the heart of school life.

Blanchelande has a one-form structure from Reception to Year 4, with room for two forms in Years 5 and 6, and for three forms in the senior school (Years 7-11). Typically, classes contain around twenty pupils. Pupils are required to pass an entrance assessment to ensure that they can access our curriculum, but otherwise Blanchelande is not an academically selective school and the College nurtures a wide ability range. Exam results reflect excellent value added in most subject areas:

- 2017: 100% of students achieved at least five A*-C grades, with 33% of grades at A*/A.
- 2018: 83% of students achieved at least grades 4-9, with 38% of grades at 7-9.

The College was most recently inspected in October 2018 and the full report is available on the school website. Blanchelande was rated 'excellent' in both outcome areas (pupil achievement and pupil development) as well as meeting all the regulatory requirements. The College is also subject to inspection by the Roman Catholic Diocese of Portsmouth.

Blanchelande offers an extensive programme of extra-curricular activities before, during and after the school day, to which all academic staff are expected to contribute.

History

Blanchelande was re-founded in 1992 by parents and members of the local community after the Sisters of Mercy withdrew their Order from Guernsey. The new school began in temporary accommodation and in its first five years grew from 40 pupils to almost 200. It is now almost twice that and is experiencing a period of strong growth.

In April 1999, the College moved to its current address at Les Vauxbelets (former site of the De La Salle boys' school) after an extensive refurbishment programme. Les Vauxbelets is a beautiful estate in a rural setting with large historical buildings. 2017-18 has seen a new round of developments, including the relocation of the Infants to renovated classrooms in the main school buildings, and the conversion of Victor House (formerly the Infant school) into an Arts Centre for music, drama and art. Further projects include the conversion of the Undercroft basement area, new computers throughout the school and the development of an agricultural field into a breath-taking cricket pitch. There are many further plans in the pipeline.



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Leadership/Governance

Blanchelande is administered as a charitable trust and three Trustees oversee the finances of the College. As a grant-maintained college, Blanchelande receives a degree of funding from the States of Guernsey.

The Senior Management Team consists of the Principal, Vice Principal (Secondary), Vice Principal (Primary), Head of Pastoral Care and the Bursar. This team meets weekly and works closely together on all aspects of College life. There is also a Senior Leadership Team, which comprises the Head of Activities and Head of Careers in addition to the SMT.

The Board of Governors meets twice a term and is responsible for working with the Principal in setting the strategic direction for the school, including approval of school policies, and for monitoring and evaluating the performance of the school. The Board operates sub-committees – such as for educational issues, ICT and property management – which also meet regularly.

The Trustees are responsible for the administration of the whole school site, including the financial administration of the College and the relationships with the site owners and with sub-tenants.

The Principal of Blanchelande College is Mr Robert O'Brien, formerly Deputy Head at Westminster Cathedral Choir School.

The music department

Music is taught to every class from Reception to Year 9, after which it is studied by those students choosing to study Music GCSE. The department consists of two music teachers, who collaborate closely in the running of the department. The line manager for both teachers is the Vice-Principal (Senior). The academic year 2017-18 has seen an enormous upgrade to music facilities, with the department moving to a new arts centre in Victor House. The music department now consists of three classrooms, a learning corridor (with a fleet of a dozen iMacs and keyboards) and numerous practice rooms where instrumental lessons are taught.

Extra-curricular music

Pupils have the opportunity to learn an instrument, take music exams and perform individually or as part of a group.

Pupils can have instrumental lessons from Year 2. Lessons are charged directly by the instrumental teachers and are currently available for the following instruments: violin,



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viola, cello, double bass, piano, singing, trumpet, trombone, French horn, flute, oboe, clarinet, bassoon, saxophone, ukulele, recorder, drumming, guitar (acoustic, classical and bass).

Blanchelande College enters its pupils for ABRSM and Trinity College music exams. Pupils have the opportunity to join a wide variety of music groups.

- Choir: the school has choirs for infant, junior and senior pupils
- Groups for keyboard players (seniors) and recorder and Ukulele (juniors)
- The School Orchestra (open to pupils who have reached Grade 2)
- Ensemble groups for GCSE students
- Pupils also have the opportunity to set up their own bands with their friends

There are numerous opportunities for pupils to showcase their musical abilities, including concerts, the carol service, school liturgy, talent shows and the island Eisteddfod.



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TEACHER OF MUSIC – JOB DESCRIPTION

The extent to which teaching and musical activities will be assigned to age groups will depend on the strengths and experience of the applicant.

The post

To teach Music across Primary and Secondary phases, with a particular focus on the Primary years. The role includes involvement in the liturgical life of the school as well as concerts, school productions and other extra-curricular activities. This role will support and develop the existing music provisions alongside the subject lead at Blanchelande College.

Key responsibilities

- To assist in the planning and implementation of programmes of work for Music for Reception, Early Years and Primary Music to ensure coherence and progression between Key Stages.
- To assist in the strategic vision of the Music Department to ensure that all pupils are engaged in a meaningful musical experience.
- To effectively deliver lessons to pupils in Reception – Year 6, and senior classes as required.
- To contribute to accompanying soloists and choirs at school activities for both Primary and Senior schools.
- To assist with accompanying for school services, assemblies and performances, as required.
- To prepare choirs and soloists / groups for music competitions (e.g. Guernsey Eisteddfod).
- To assist in the organisation of concerts and other performances.
- To contribute to a developing tradition of choral music in the Primary school.
- To take a leadership role in Primary choirs, supported by the senior subject lead.
- To lead primary school practice sessions, as required.
- To assist the senior subject lead in additional tasks as may be reasonably expected to ensure the effective delivery of music education within and beyond the classroom.



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BLANCHELANDE COLLEGE – TEACHER

MAIN PURPOSE OF THE JOB

Teaching at Blanchelande is a hugely stimulating and rewarding experience. All teachers are expected to participate fully both in the life of their academic department and the wider life of the School, including providing an extra-curricular activity and furthering their professional development.

RESPONSIBILITIES AND DUTIES:

1. TEACHING

- (a) Planning and preparing appropriate course and lessons in accordance with departmental and school policy;
- (b) Teaching, according to their educational needs, the pupils assigned including the setting and marking of pupils' work;
- (c) Promoting the progress and academic development of pupils, differentiating for ability where appropriate;
- (d) Assessing, recording and reporting on the development, progress and attainment of pupils according to the normal practice of the College;
- (e) Preparing pupils for and participating as appropriate in the College's arrangements for pupils taking public examinations.

2. OTHER ACTIVITIES

- (a) The Catholic nature of the College is central to our success and you should be fully supportive of the aims, identity and mission of Blanchelande as a Catholic school;
- (b) Any duties required as a result of accepting a position of Responsibility and the accompanying Responsibility Allowance;
- (c) Acting as a Form Tutor as required and fostering the general progress and well-being of individual pupils of any class or group of pupils assigned;
- (d) Taking an interest in the personal and social needs of pupils, and communicating as appropriate with the relevant Form Tutor or Key Stage Head;
- (e) Playing a full role in the wider life of the School, contributing actively to the extra-curricular programme;



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- (f) Providing guidance and advice to pupils on educational and social matters and making relevant records and reports;
- (g) Making records of and reports on the personal and social needs of pupils;
- (h) Communicating and consulting with the parents of pupils as necessary and attending all parents' evenings and official functions;
- (i) Providing or contributing to oral and written assessments, reports and references relating to individual pupils or groups of pupils;
- (j) Supporting pupils as appropriate at major school events and in other activities, eg: plays, concerts, matches etc.
- (k) Monitoring and ordering books, supplies or other materials required for your subject or department.

3. REVIEW AND PROFESSIONAL DEVELOPMENT

- (a) The College may review from time to time your methods of teaching and programmes of work and you will be required to participate in the Performance Management process for teachers;
- (b) The College will support and participate in arrangements for your further training and professional development as a teacher and attendance at INSET days is required.

4. CURRICULUM DEVELOPMENT

- (a) Advising and co-operating with the Principal and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment.

5. DISCIPLINE AND WELLBEING

- (a) Maintaining good order and promoting self-discipline among pupils and taking reasonable care for their safety and wellbeing, whilst in your charge whether they are engaged in school activities on or off the property;
- (b) Undertaking supervisory duties as required;
- (c) Actively implementing the College's policies on rewards and sanctions.

6. STAFF MEETINGS

- (a) Attending staff meetings which relate to the College curriculum or to the administration or organisation of the College, including pastoral arrangements. Such meetings shall normally be held at the College and be of reasonable duration.



7. ADMINISTRATION

- (a) Where appropriate, taking responsibility of the maintenance of an accurate register of the pupil's attendance at the College;
- (b) Carry out supervision duties as assigned by the SMT whether before, during or after school sessions;
- (c) Taking such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the School.
- (d) Participating, as required, in administrative tasks related to the curriculum, pastoral and organisational tasks of the School.
- (e) Attending all assemblies;
- (f) Exercising reasonable care for the classroom and other relevant teaching areas and all the equipment therein, which may include auditing and visually checking classroom equipment;
- (g) Contributing, where appropriate, to the professional development of other teachers;
- (h) Setting high personal and professional standards at all times.

FLEXIBILITY

This job description reflects the main responsibilities of the post. However, the post holder should be willing to undertake any other reasonable duties as required by the Principal. The particular duties / responsibilities listed here may be reviewed from time to time at the request of the Principal or post holder as circumstances make necessary.

For completion upon offer of post:

I hereby confirm acceptance of the above job description:

Signed: _____

Date: _____



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TEACHER OF MUSIC PERSON SPECIFICATION

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Degree or equivalent in a related subject	<ul style="list-style-type: none">• Qualified teacher status
Experience	<ul style="list-style-type: none">• Experience of teaching music to children	<ul style="list-style-type: none">• Experience of teaching music across multiple key stages• Experience of conducting performances• Experience of external review or inspection
Knowledge and understanding	<ul style="list-style-type: none">• Excellent subject knowledge, both practical and theoretical• Clear understanding of effective teaching and learning <p>Knowledge of:</p> <ul style="list-style-type: none">• Current curricular and assessment developments• Use of assessment to support learning	<ul style="list-style-type: none">• Understanding of external examination progress
Skills	<ul style="list-style-type: none">• Excellent musicianship in at least one instrument• Competence and confidence in singing• Develop good personal relationships within a team• Establish and maintain good relationships with parents• Excellent time management skills• Communicate effectively (orally and in writing) to a variety of audiences• Create a happy, challenging and effective learning environment• Demonstrate high	<ul style="list-style-type: none">• To be a confident keyboard accompanist



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	<p>expectations of all pupils</p> <ul style="list-style-type: none">• Use ICT effectively to support teaching and learning	
Personal qualities & characteristics	<ul style="list-style-type: none">• Flexible• Able to relate well to students in and out of the classroom• Reliable, punctual and well organised• Approachable, enthusiastic, self-motivated and able to motivate others• Supportive of the Catholic identity and mission of the College• Commitment to own continuing professional development	
Safeguarding and pastoral	<ul style="list-style-type: none">• Committed to safeguarding and promoting the welfare of children and young people• A satisfactory Enhanced Disclosure from the DBS	

Candidates should ensure that they address all of the above in their letter of application/CV, referring where appropriate to actual experience.



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THE APPLICATION PROCESS

Applications for this post should consist of:

- A detailed letter of application stating how you believe you meet the criteria for this role.
- A copy of your C.V.
- Names and contact details for three referees, one of which should be from your current or most recent educational post. We will assume that you are happy for us to take up references straight away, unless we hear otherwise.

You may be asked for further information following short listing. You will be asked to provide proof of identity and original qualification certificates at interview.

After short listing, the Selection Process will normally include:-

- A tour of the College.
- An observed lesson, after which the views of the pupils will be considered.
- An interview with the selection panel, which will normally include a Governor, the Principal, the Vice Principal and a subject specialist.

The Contract

The position of Teacher of Music is part-time. The salary will be in accordance with the Main Professional Scale/Upper Pay Scale for teachers in Guernsey State Schools. Blanchelande staff are admitted to the Guernsey Civil Service Pension Scheme, a contributory final salary pension scheme.

All staff are required to undergo a current police check, a medical declaration, provide proof of qualifications and identity and have a Guernsey housing qualification.

Closing Date

Applications must be received by Wednesday, 6th February 2019 for consideration and should be addressed to Mr Robert O'Brien, Principal.

Further information about Blanchelande College can also be obtained from our website, www.blanchelande.co.uk.

If you have any further questions or need any clarification, please contact the Principal's P.A., Mrs Maria Green.

Tel 01481 237200

Email greenm@blanchelande.sch.gg