



Blanchelande College

Blanchelande College Appointment of Design Technology Technician For September 2019 (or sooner)

The College

Blanchelande College – in Guernsey, the Channel Islands – is a co-educational Catholic independent school for pupils aged 4 to 16. The College educates over 375 pupils, of whom approximately one third are Catholic. Blanchelande's Catholic mission and identity, understood and supported by all staff, are at the heart of school life.

Blanchelande has a one-form structure from Reception to Year 4, with room for two forms in Years 5 and 6, and for three forms in the senior school (Years 7-11). Typically, classes contain around twenty pupils. Pupils are required to pass an entrance assessment to ensure that they can access our curriculum, but otherwise Blanchelande is not an academically selective school and the College nurtures a wide ability range. Exam results reflect excellent value added in most subject areas:

- 2017: 100% of students achieved at least five A*-C grades, with 33% of grades at A*/A.
- 2018: 83% of students achieved at least grades 4-9, with 38% of grades at 7-9.

The College was most recently inspected in October 2018 and the full report is available on the school website. Blanchelande was rated 'excellent' in both outcome areas (pupil achievement and pupil development) as well as meeting all the regulatory requirements. The College is also subject to inspection by the Roman Catholic Diocese of Portsmouth.

Blanchelande offers an extensive programme of extra-curricular activities before, during and after the school day, to which all academic staff are expected to contribute.

History

Blanchelande was re-founded in 1992 by parents and members of the local community after the Sisters of Mercy withdrew their Order from Guernsey. The new school began in temporary accommodation and in its first five years grew from 40 pupils to almost 200. It is now almost twice that and is experiencing a period of strong growth.

In April 1999, the College moved to its current address at Les Vauxbelets (former site of the De La Salle boys' school) after an extensive refurbishment programme. Les Vauxbelets is a beautiful estate in a rural setting with large historical buildings. 2017-18 has seen a new round of developments, including the relocation of the Infants to renovated classrooms in the main school buildings, and the conversion of Victor House (formerly the Infant school) into an Arts Centre for music, drama and art. Further projects include the conversion of the Undercroft basement area, new computers throughout the school and the development of an agricultural field into a breath-taking cricket pitch. There are many further plans in the pipeline.



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Leadership/Governance

Blanchelande is administered as a charitable trust and three Trustees oversee the finances of the College. As a grant-maintained college, Blanchelande receives a degree of funding from the States of Guernsey.

The Senior Management Team consists of the Principal, Vice Principal (Secondary), Vice Principal (Primary), Head of Pastoral Care and the Bursar. This team meets weekly and works closely together on all aspects of College life. There is also a Senior Leadership Team, which comprises the Head of Activities and Head of Careers in addition to the SMT.

The Board of Governors meets twice a term and is responsible for working with the Principal in setting the strategic direction for the school, including approval of school policies, and for monitoring and evaluating the performance of the school. The Board operates sub-committees – such as for educational issues, ICT and property management – which also meet regularly.

The Trustees are responsible for the administration of the whole school site, including the financial administration of the College and the relationships with the site owners and with sub-tenants.

The Principal of Blanchelande College is Mr Robert O'Brien, formerly Deputy Head at Westminster Cathedral Choir School.

The Design and Technology department

Design and Technology is the newest subject on the school curriculum and pupils from KS2-4 greatly enjoy the opportunity for developing practical and creative skills. The department promotes high standards of achievement, with a special attention to a 'hands on' experience across a wide range of designing and making activities.

Technology has an important part to play in helping all students to acquire practical knowledge and skills. In DT, students develop personal responsibility and self-motivation while also considering the needs and achievements of others, working cooperatively with a strong awareness of health and safety. The department aspires to be friendly, supportive and passionate about its work, taking great pride in seeing pupils fulfil their potential and exceed their expectations.

DT teaching is as follows:

- Years 3, 5 and 6: one double lesson per week in the workshop.
- Years 7, 8 and 9: two double lessons per week, for a carousel of approx. 12 weeks.



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- Years 10-11 (GCSE Design and Technology): the College follows the Cambridge IGCSE Design and Technology (0445); the current Year 10 are the first cohort, taking the examination in the summer of 2020.

The department teaches resistant materials: wood, metal, plastics, graphics and product design. Elements of textiles are sometimes taught in the junior school. We have a specialist room equipped with workbenches with vices, hand tools and equipment. We have ten computers connected to the school system, a scanner, A3 and A4 colour printers and a dedicated sublimation printer and 8-way heat press.

2D Design is used as our CAD software. CAM equipment consists of a 3D printer, CNC engraving machine, Roland CAMM1 and a CAM embroidery machine – all for student use. Under supervision, pupils have access to a pillar drill, fret saw and sander. We also have hand power tools such as jig saws, sanders, etc. We have a bandsaw for staff use. A materials store is adjacent to the workshop.



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Design Technology Technician Job Description

The technician's role in supporting the teacher and pupils in lesson time is invaluable. The technician supports all year groups in their DT lessons (all classes are mixed ability), and also prepares and orders materials necessary to deliver the KS2, KS3 and KS4 curriculum.

The Technician will:

- Provide additional support to the teacher in charge of Technology and the pupils in lessons.
- Prepare and maintain resources and equipment within the department to support the curriculum.
- Set high personal and professional standards at all times.

Support for pupils

- Support pupils under the guidance of the teacher in lessons.
- Provide feedback to pupils in relation to health and safety and correct procedures for use of tools and equipment.
- Demonstrate and assist pupils in the safe and effective use of specialist materials.

Support for the teacher

- Create and maintain a purposeful, orderly and productive working environment, applying the rewards and sanctions policy as directed by the teacher.
- Ensure health and safety and correct working practices are followed by pupils in lessons.
- Timely and accurate preparation of materials, equipment and correct resources as required by staff and curriculum/lesson plans.
- Create resources to help aid practical skills (e.g. jigs and formers).
- Provide clerical /administration support such as printing, scanning, etc.
- Maintain records as requested.
- To carry out tasks as requested by the teacher.

Support for the curriculum

- Monitor and manage stock and supplies reporting shortages to the teacher.
- Ordering as required and collecting from local suppliers if necessary.
- Maintenance of specialist equipment, check for quality and safety, undertake repairs within own capabilities and report damage to the teacher.



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Support the school

- Be aware of and comply with all school policies and procedures, particularly those relating to child protection, health and safety, security and confidentiality, and reporting all concerns to an appropriate person.
- Be aware of and ensure that all pupils have access to equal opportunities to learn and develop.
- Undertaking supervisory duties as required.
- Contribute to the overall ethos/work/aims of the school, being fully supportive of the aims, identity and mission of Blanchelande as a Catholic school.
- Appreciate and support the role of other professionals.
- Participate in meetings, training and other learning activities and performance management as required.
- Participate and/or run an extra-curricular activity within the DT department or, by agreement, another area of the school.

FLEXIBILITY

This job description reflects the main responsibilities of the post. However, the post holder should be willing to undertake any other reasonable duties as required by the Principal. The particular duties / responsibilities listed here may be reviewed from time to time at the request of the Principal or post holder as circumstances make necessary.

For completion upon offer of post:

I hereby confirm acceptance of the above job description:

Signed: _____

Date: _____



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THE APPLICATION PROCESS

Applications for this post should consist of:

- A detailed letter of application stating how you believe you meet the criteria for this role.
- A copy of your C.V.
- Names and contact details for three referees, one of which should be from your current or most recent educational post. We will assume that you are happy for us to take up references straight away, unless we hear otherwise.

You may be asked for further information following short listing. You will be asked to provide proof of identity and original qualification certificates at interview.

After short listing, the Selection Process will normally include:-

- A tour of the College.
- An observed lesson, after which the views of the pupils will be considered.
- An interview with the selection panel, which will normally include a Governor, the Principal, the Vice Principal and a subject specialist.

The Contract

The position of Design Technology Technician is part-time. The salary will be in line with the Guernsey Civil Service Non-Standard Pay Scale starting point 760, dependent on experience. Blanchelande staff are admitted to the Guernsey Civil Service Pension Scheme, a contributory final salary pension scheme.

All staff are required to undergo a current police check, a medical declaration, provide proof of qualifications and identity and have a Guernsey housing qualification.

Closing Date

Applications must be received by Wednesday, 6th February 2019 for consideration and should be addressed to Mr Robert O'Brien, Principal.

Further information about Blanchelande College can also be obtained from our website, www.blanchelande.co.uk.

If you have any further questions or need any clarification, please contact the Principal's P.A., Mrs Maria Green.

Tel 01481 237200

Email greenm@blanchelande.sch.gg